

## Town Board Meeting November 20, 2023

In Attendance: Mark Smith – Supervisor  
Arnold Stevens – Councilman  
Gene Arsenault – Councilman (via Zoom)  
Jean Comstock – Town Clerk  
Justin Gonyo – Councilman  
Pete Hoskins – Councilman

1. Pledge of Allegiance – led by Anna Bowers.
2. Supervisor Smith called the Town Board Meeting to Order at 7:02PM.
3. Approval of November 9, 2023 Meeting Minutes  
**RESOLUTION # 23 – 224**  
Mr. Stevens made a Motion to approve and accept the Town Board Meeting Minutes from November 9, 2023 and moved its passage with a Second Motion from Mr. Hoskins. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0
4. Scrap Metal Bid – Supervisor Smith – each year we put this out to Bid and I need a Motion to put this ad in the paper.  
**RESOLUTION # 23 – 225**  
Mr. Gonyo made a Motion to approve putting out the Bid for Scrap Metal and moved its passage with a Second Motion from Mr. Hoskins. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0
5. Adoption of 2024 Budget – Supervisor Smith indicated this is the Final Budget and asked for concerns or questions. Mr. Gonyo asked about a couple of specific Line Items; Supervisor Smith – they are for the Greenspace (Old Johnsbury Garage); Mr. Gonyo also noted that ACC Tax still needed to be changed to OCC Tax. Mr. Gonyo asked about CHIPS money in Highway line; Supervisor Smith noted that it has to be assigned as a revenue and an appropriation.  
**RESOLUTION # 23 – 226**  
Mr. Stevens made a Motion to approve and accept the Final Budget for 2024 and moved its passage with a Second Motion from Mr. Gonyo. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0
6. Set a Public Hearing for Short Term Rental – Local Law 4-2023 – Supervisor Smith - could I get a Motion to set a Public Hearing for the Short-Term Rental Regulations for December 5, 2023 at 7:00PM at the Regular Town Board Meeting at Tannery Pond.  
**RESOLUTION # 23 – 227**  
Mr. Hoskins made a Motion to set the Public Hearing for Short Term Rental Regulations for December 5, 2023 at 7:00PM and moved its passage with a Second Motion from Mr. Gonyo. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0
7. Appropriate Funds for Phase 1 (carry over from last Board Meeting); Supervisor Smith – I did an analysis; 1.24 million coming back in 2024; how much is enough, we discussed this last time, spoke with OSC and Budget Officer with the County; we'll fall within that range -16-21%; a lot of unexpected things that popped up this year; that's the analysis; main focus is to make sure the Town is healthy financially and

then work on projects; this appropriation is for \$100,000 for the engineering part of the project. Mr. Hoskins I would like to thank you for doing the projections, very helpful information; Mr. Gonyo – I'll echo Pete's words; I'm going to vote no moving ahead with the engineering; it's a known and future forecast; I think we should table that until 2024; it is important to have the engineering done; need some of the loans to be paid pack first, it's just too skinny for my taste; Mr. Hoskins - we jeopardize the work ORDA is doing, we may be behind the eight ball; it would be a shame to not be ready for next year; Mr. Arsenault – without the funding and support ORDA's work would be idle and that's not fair to them; Mr. Stevens – after hearing all the discussions, I appreciate Justin's stance, I'd be in favor of moving forward with it; Supervisor Smith – 2024 – no budget overruns or hiccups; Town Clerk did Roll Call – Councilman Stevens – yes, Councilman Hoskins – yes, Councilman Gonyo – no, Supervisor Smith – no, Councilman Arsenault – yes. Supervisor Smith - It carries.

### **RESOLUTION # 23 – 228**

Mr. Hoskins made a Motion to approve the Fund Appropriation of \$100,000 for Phase I and moved its passage with a Second Motion from Mr. Arsenault. With the following members present voting in favor of the Resolution it is carried. Ayes – 3 (Stevens, Arsenault, Hoskins); Nays – 2 (Smith, Gonyo).

8. Capital Fund for Ski Bowl Mitigation – Supervisor Smith – we had a late start on this, it's going to roll over into 2024 – set aside \$285,000, part is a match; loan from us – it will be paid back; could I get a Motion?

### **RESOLUTION # 23 – 229**

Mr. Hoskins made a Motion to approve the \$285,000 for the Ski Bowl Mitigation Project carrying over into 2024 and moved its passage with a Second Motion from Mr. Arsenault. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

9. Capital Fund for Comprehensive Plan Update – Supervisor Smith, this will be an internal loan, reimbursed in 2024; rolling over from 2023 to 2024.

### **RESOLUTION # 23 – 230**

Mr. Stevens made a Motion to approve the Capital Fund for the Comprehensive Plan Update carryover to 2024 and moved its passage with a Second Motion from Mr. Hoskins. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

10. Supplemental Appropriations – Supervisor Smith – this is just moving things around; Mr. Arsenault – pit closure? Supervisor Smith – we can't carry that over; Mr. Arsenault – it's at \$80,000, it's in the budget under Highway as well; Supervisor Smith – it's going to the fund balance; Mr. Arsenault – why is he looking to beef up his equipment; Supervisor Smith – money for a tandem in two years; ideally, we'd order it in 2024 and pay for in 2026; Mr. Arsenault – as long as you're comfortable with it; Mr. Gonyo – I understand that we're putting in \$620,000, but with the idea that we're cycling money in and out of certain accounts - \$80,000 for pit closure (out of reserves); CHIPS money? Supervisor Smith – we can't move CHIPS money; \$500,000 is a wash (both revenue and appropriation); \$80,000 is an appropriation and goes back into General Fund; we can't just do that without Capital Funds; set it up this year for next year; Mr. Gonyo- I can understand Mr. Arsenault's question but I see it in a different light; it looks there would be \$160,000 in the account; Supervisor Smith – you only have the \$80,000.

### **RESOLUTION # 23 – 231**

Mr. Hoskins made a Motion to approve the Supplemental Appropriations as presented and moved its passage with a Second Motion from Mr. Stevens. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

11. J&K Trucking – Supervisor Smith – this is pre-pay; we are pursuing \$1,500 per day from them; they started late, that’s on them; Mr. Gonyo – we awarded this in February, sending e-mails through July, etc.

**RESOLUTION # 23 – 232**

Mr. Stevens made a Motion to approve the pre-pay for J&K trucking and moved its passage with a Second Motion from Mr. Gonyo. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

12. Resolution to Approve Standard Weekday – Supervisor Smith – this is a housekeeping item from when Mr. Mangan worked for us; we need to approve this and get into the NYS Retirement System.

**RESOLUTION # 23 – 233**

Mr. Arsenault made a Motion to approve the Standard Workday for Mr. Mangan at 6 hours and moved its passage with a Second Motion from Mr. Hoskins. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

13. Board Discussion – Recording of Town Board Meetings; Supervisor Smith – since I started there is always something going wrong with this situation; there has to be a better way to do this; County streams to YouTube; Town Clerk – explained the records retention situation; easy set up; Supervisor Smith- I would also recommend the YouTube streaming; it’s going to be very costly to get new equipment to continue this; what are your thoughts? Mr. Gonyo – if we’re going to continue to do this option, we need to do some research; Supervisor Smith – the Governor is stepping away from all of this; Town Clerk will get some information.

14. Supervisor’s Report – Supervisor Smith – could I get a Motion to approve the Supervisor’s Report?

**RESOLUTION # 23 – 234**

Mr. Gonyo made a Motion to approve and accept the Supervisor’s Report and moved its passage with a Second Motion from Mr. Hoskins. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

15. Committee Reports – no committee reports for tonight.

16. Warrants – Supervisor Smith – I am sorry for the delay in getting the Warrants done; could I get a Motion to approve?

**RESOLUTION # 23 – 235**

Mr. Gonyo made a Motion to approve and accept the Warrants and moved its passage with a Second Motion from Mr. Hoskins. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

GENERAL FUND	\$ 93,168.74
HIGHWAY FUND	\$ 26,216.09
WATER IMPROVEMENT PROJECT	\$ 24,787.50
SEWER DISTRICT PROJECT	\$ 11,186.56
SKI BOWL MITIGATION ROJECTS	\$ 68,484.94
LIBRARY FUND	\$ 122.90
WATER DISTRICT	\$ 1,298.18
TRUST & AGENCY	\$ 782.48
<b>TOTAL</b>	<b>\$ 226,047.39</b>

17. Privilege of the Floor – no one

18. Motion to Adjourn – Supervisor Smith – with no further discussion, could I get a Motion to Adjourn?

**RESOLUTION # 23 – 236**

Mr. Stevens made a Motion to Adjourn the Town Board Meeting at 7:50PM and moved its passage with a Second Motion from Mr. Gonyo. With the following members present voting in favor of the Resolution it is carried. Ayes – 5 (Smith, Gonyo, Stevens, Arsenault, Hoskins); Nays – 0.

Prepared by:

*Jean M. Comstock*

Jean M. Comstock  
Town Clerk

**THE NEXT TOWN BOARD MEETING WILL BE ON DECEMBER 5, 2023  
WITH A PUBLIC HEARING FOR THE SHORT-TERM RENTAL REGULATIONS  
(LOCAL LAW #4-2023) AT 7:00PM AT TANNERY POND.**

Resolution # \_\_\_\_\_

**RESOLUTION APPROVING LOCAL LAW 4-2023**

WHEREAS, the Town of Johnsbury (the "Town") is contemplating enacting a local law regulating short term rentals in the Town of Johnsbury (Local Law 4-2023); and

WHEREAS, the Town duly held a Public Hearing according to Town Law on Tuesday, December 5, 2023; and

WHEREAS, the Town Board has diligently considered the public input from that Public Hearing.

NOW THEREFORE IT BE RESOLVED, that the Town Board approves and enacts Local Law 4-2023 in the form substantially attached.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Recusals \_\_\_\_\_

Resolution # 23 – 228

**RESOLUTION APPROPRIATING FUNDS FOR PARTIAL DESIGN WORK UNDER  
PHASE 1 OF VISION 2040 WORK SCHEDULE**

WHEREAS, the Town of Johnsbury (the “Town”) has approved a Work Schedule (the “Schedule”) for the Ski Bowl Vision 2040 Master Plan; and

WHEREAS, the Town is desirous to proceed with that Schedule; and

WHEREAS, the Town is amenable to provide initial funding for limited design work as set forth herein; and

WHEREAS, the Town wishes to establish Capital Fund HF for that sole purpose.

NOW THEREFORE IT BE RESOLVED, that the Town Board approves the creation of a fund within the General Fund for the sole purpose of providing financing for Phase 1 design work of the Vision 2040 Work Schedule as provided herein.

FURTHER BE IT RESOLVED, that \$100,000 be transferred to said line item from the General Fund fund balance.

AND FURTHER BE IT RESOLVED, that such funds shall only be used for the design work for the road, roughing and greening of the sand pit, ball fields, parking lot, and playing courts as provided for in Phase 1 of the Work Schedule.

Ayes 3      Nays 2      Recusals 0

## Authorization To Proceed

<u>Expected Cost Of Procurement</u>	<u>Documented Quotes Required*</u>	<u>Other Requirements</u>
Purchases under \$300	NONE	NONE
\$300-999	NONE	Authorization To Proceed Co-Signed by Bookkeeper
\$1,000-\$2,999	2 or 3 Verbal or Written	Authorization to Proceed Co-Signed by Bookkeeper
\$3,000-\$4,999	2 Written	Authorization to Proceed Co-Signed by the Supervisor
\$5,000 & Over	3+Written	Authorization to Proceed Approval of Town Board Co-Signed by Supervisor

**\*\*All purchases require a voucher signed by the appropriate department head and supervisor prior to payment. Completed Authorization to Proceed must be attached to the voucher.**

For each quote, enter vendor name, telephone number and result of solicitation.  
Enter additional information on back of form

Quote #1: Telephone# 518-692-9611 Notes: Delivery included.  
 Name: Capital Tractor Inc.  
 Cost: \$14,000<sup>00</sup>

Quote #2: Telephone# 315-853-6151 Notes: Plus shipping.  
 Name: Clinton Tractor & Implement Co.  
 Cost: \$14,399<sup>00</sup>

Quote #3: Telephone# 1-800-252-1552 Notes: Plus shipping.  
 Name: Cummings and Bricker  
 Cost: \$14,695<sup>00</sup>

Quote #4: Telephone# \_\_\_\_\_ Notes: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

If state contract pricing is being used in lieu of quotes, provide award# \_\_\_\_\_  
 Page 1 of the contract award notification must be attached.

If piggybacking off a County Contract, a copy of the contract must be provided.

Fred J. [Signature]  
 Department Head Date: 10/11/03

Supervisor/Bookkeeper - Date: \_\_\_\_\_

11/22/23

### Authorization To Proceed

<u>Expected Cost Of Procurement</u>	<u>Documented Quotes Required*</u>	<u>Other Requirements</u>
Purchases under \$300	NONE	NONE
\$300-999	NONE	Authorization To Proceed Co-Signed by Bookkeeper
\$1,000-\$2,999	2 or 3 Verbal or Written	Authorization to Proceed Co-Signed by Bookkeeper
\$3,000-\$4,999	2 Written	Authorization to Proceed Co-Signed by the Supervisor
\$5,000 & Over	3+Written	Authorization to Proceed Approval of Town Board Co-Signed by Supervisor

\*\*All purchases require a voucher signed by the appropriate department head and supervisor prior to payment. Completed Authorization to Proceed must be attached to the voucher.

9' Western Pro Plus  
Straight Blade Snowplow.

For each quote, enter vendor name, telephone number and result of solicitation.  
Enter additional information on back of form

Quote #1: Telephone# 518-480-3540  
 Name: Trias - Joe Hunt.  
 Cost: \$7,788.00

Notes: We are in Need of a New plow for our 2017 F-550. The old one is all Ratted out. When Dan Hitchcock Sr. Purchased the 2017 F-550 He used our plow off of the 2008 F-550 that we had instead of getting a New Plow.

Quote #2: Telephone# \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

Notes: On State Contract

Quote #3: Telephone# \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

Notes: \_\_\_\_\_

Quote #4: Telephone# \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

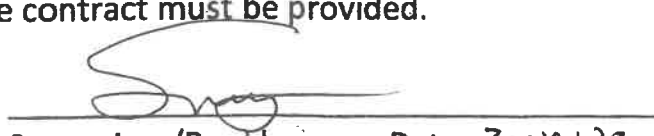
Notes: \_\_\_\_\_

If state contract pricing is being used in lieu of quotes, provide award# \_\_\_\_\_

Page 1 of the contract award notification must be attached.

If piggybacking off a County Contract, a copy of the contract must be provided.

  
 Dan Hitchcock Sr.

  
 Supervisor



11/20/23

### Authorization To Proceed

<u>Expected Cost Of Procurement</u>	<u>Documented Quotes Required*</u>	<u>Other Requirements</u>
Purchases under \$300	NONE	NONE
\$300-999	NONE	Authorization To Proceed Co-Signed by Bookkeeper
\$1,000-\$2,999	2 or 3 Verbal or Written	Authorization to Proceed Co-Signed by Bookkeeper
\$3,000-\$4,999	2 Written	Authorization to Proceed Co-Signed by the Supervisor
\$5,000 & Over	3+Written	Authorization to Proceed Approval of Town Board Co-Signed by Supervisor

\*\*All purchases require a voucher signed by the appropriate department head and supervisor prior to payment. Completed Authorization to Proceed must be attached to the voucher.

*Cutting Edges For 2023-2024 Winter Season.*

For each quote, enter vendor name, telephone number and result of solicitation. Enter additional information on back of form

Quote #1: Telephone# 1-607-733-5506  
 Name: Built Blades (Chemung Supply)  
 Cost: 8,119.53

Notes: These Edges are on County Contract  
the Carbide is Better than the other Edges  
and We Started switching over  
To these Last year.

Quote #2: Telephone# \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Quote #3: Telephone# \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

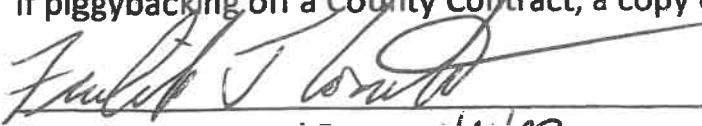
Quote #4: Telephone# \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Cost: \_\_\_\_\_

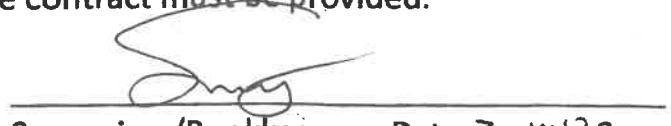
Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

If state contract pricing is being used in lieu of quotes, provide award# \_\_\_\_\_

Page 1 of the contract award notification must be attached.

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 \_\_\_\_\_

  
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# Town of Johnsburg

Board Meeting Date: December 5, 2023

Resolution # \_\_\_\_\_

## Resolution To Set 2024 Salary Schedule

WHEREAS, The budget for 2024 was adopted on November 20, 2023, and

WHEREAS, The salary schedule for the highway department employees are set within the current highway association contract, and

WHEREAS, The councilman, supervisor and budget officer salaries are budgeted to remain the same as 2023, and

WHEREAS, Part time and seasonal positions are budgeted at a 3% increase from 2023, and

WHEREAS, Yearly salaries listed below are based on 2080 hours per year and are not inclusive of overtime pay where applicable:

Highway Superintendent \$60,000.00

Director of Public Property & Programs \$58,000

Town Clerk \$44,803.20

Admin Clerk \$44,803.20

Bookkeeper \$53,622.40

Custodian \$44,803.20

Parks Laborer 1 \$44,803.20

Parks Laborer 2 \$38,376.00

Buildings Laborer 3 \$38,376.00

Transfer Station Laborer \$38,376.00

NOW THEREFORE IT BE RESOLVED The Town of Johnsburg Town Board authorizes the establishment of salaries as listed per the adopted 2024 budget to take effect January 1, 2024.

\_\_\_\_\_ made a motion to approve the amendments and moved its passage with a second from \_\_\_\_\_.

Where upon this Resolution was put to a vote, recorded as follows:

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Recusals \_\_\_\_\_

Resolution # \_\_\_\_\_

**RESOLUTION APPROVING THE EXECUTION OF A CONTRACT FOR THE  
CONSTRUCTION OF A SALT SHED AT THE HIGHWAY DEPARTMENT**

WHEREAS, the Town of Johnsbury (the "Town") had contemplated a Request for Proposal for the construction of salt shed at the Town's Highway Department; and

WHEREAS, the Town discovered that engineering plans are required to construct said salt shed from materials purchased by the Town; and

WHEREAS, said engineering plans when combined with the cost of materials exceeded the purchase price and installation of certain prefabricated structures sourced by the Town Highway Department; and

WHEREAS, the Highway Department has sourced a prefabricated salt shed from a supply that has a Sourcewell Award; and

WHEREAS, the supplier has offered a discounted of approximately 5% if the Town executes a contract in fiscal year 2023 for construction in 2024; and

WHEREAS, the execution of said contract has no impact on the 2023 Town budget; and

WHEREAS, the funds to purchase and install said salt shed are allocated from 2024 CHIPs money.

NOW THEREFORE IT BE RESOLVED, that the Town Board authorizes the Highway Supervisor to enter into or have entered into a contract with Hybrid Building Solutions in an amount not to exceed \$103,000.

FURTHER BE IT RESOLVED, that such contract is contingent on Hybrid Building Solutions providing documentation confirming its award from Sourcewell.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Recusals \_\_\_\_\_

**Town of Johnsbury Historian  
September-October 2023  
Report to Town Board**

<u>Numerical Report</u>	<u>September-October</u>	<u>Year to date</u>
Office Visitors:	1	3
Inquiries:	13	17
Municipal meetings attended: (Town)	3	13
Exhibits:	1	1
School Classroom Lectures/Presentations:	0	0

**Historical Research:**

I researched and wrote the script about Emma Holcomb for the Graveyard Walk presented by Gem Radio Theatre.

I walked North Creek with Dan Forbush of the Warren County Planning Dept. to help him with a walking tour that they are developing.

**Historical Publications & Exhibits:** See Heritage/Tourism Projects

**Historical Events/Celebrations:**

Participated in Johnsbury History Days.

**Historical Preservation Projects:**

**Cemeteries:** In 2022, I presented a list of cemeteries and burial sites in the Town of Johnsbury to the Town Board and discussed some concerns about them, especially the need for a fence at the north end of the Wevertown Cemetery. Nothing was decided but Supervisor Andrea Hogan and I met via Zoom on June 3<sup>rd</sup> and talked about the possibilities at the Wevertown Cemetery. I hope to discuss, research, review the NYS cemetery law, and bring suggestions forward about this cemetery. The last burial there was 1936. This cemetery has someone from the American Revolution, War of 1812, Civil War, and WWI buried there. This may be a focus for the 250<sup>th</sup> anniversary of the Revolution, since Johnsbury did not exist and to my knowledge no Revolutionary activities took place here. Revolutionary soldier, Abiram Galusha is buried in the Wevertown cemetery. There are at least 3 other Revolutionary soldiers buried in the town. I met with Peter Olesheski on March 31st. I also shared information on NYS cemetery law with Peter. I plan to request another meeting this fall. *Continuing.*

I have discovered that a survey was completed on the Hack Cemetery in the 1890's. I will contact the county to see if it is on file. I will also ask about other maps that may help us with the cemeteries. *Pending.*

We, the Johnsbury Cemetery Volunteers, use Facebook and email to share times and places we will be working. Sharon and Ken Hammond have worked at Union Cemetery. My condolences to Sharon and her family on Ken's passing. The key members of the Johnsbury Cemetery Volunteers are me, Sharon Hammond, Ron & Kathy Allen, and Iva Loomis. We have ordered and received the tripod approved by the town. There was a workday at the Wevertown cemetery this spring but the summer brought many challenges. We had two workdays at the Garnet Lake Cemetery where we raked and cleaned up the leaves there. We plan to begin again in the spring at the Wevertown Cemetery. Volunteer Iva Cross Loomis has cleaned the stones at Wevertown and Johnsbury Methodist cemeteries. This has been a big help.

I have shared the information on cleaning headstones, cemetery preservation, and NYS cemetery law with the Warren County Historian and the other municipal historians in Warren County.

**Heritage/Tourism Projects:**

I planned old time exhibitors' presentations at the JHS House-Museum. Exhibitors included: corn broom maker, David Newkirk; hay rake maker, Alonzo Conlon; quilters Dianne Harrington Szlachtowski and Faye Harrington Newkirk; spinner Carol Pearsall; authors Dan Way, MD and Glenn Pearsall, and an opportunity to mix and sample Johnsbury Paint.

**Town of Johnsborg Historian  
September-October 2023  
Report to Town Board**

The Warren County Historian, Stan Cianfarano, has requested that each historian start to plan for the 250<sup>th</sup> anniversary of the American Revolution in 2026.

I have been attending the planning meeting for the 90<sup>th</sup> Anniversary of the "Snow Train" coming to North Creek in 1934.

**Conferences/Workshops/Webinars Attended:**

Attended the Association of Public Historians of New York (APHNY) conference in Ithaca from September 17<sup>th</sup> to the 20<sup>th</sup>.

Attended a presentation of the Warren County Historical Society's hosting of the "First Wilderness Story Collaboration" at the Crandall Library on September 28<sup>th</sup>. Warren County Planning is working on a new mobile app called "Explore Warren County" to be launched in 2024.

**Inquiries:**

August: I received an inquiry from someone from Stony Creek about cemetery plots in the Town of Johnsborg. He was looking for somewhere he could bury his wife without embalming her. I referred him to Roxie Freebern who is the president of the North River Cemetery Association. She was able to educate him on the NYS requirements for burial.

September: Sharon Hewston, Town of Jay Historian, requested information about a John Weed Rogers. I checked the files but did not find anything.

Rachelle Kowal asked about Azuba Millington Noble. I found only one reference which was in Samuel Millington's revolutionary war papers. I shared this with her.

May S. was looking for the burial place of Anna Curtis Hills Gardner. I found some information which I shared with her but I did not find her headstone or burial information.

Robert Plumley is researching his Plumley family who moved from Vermont to Long Lake. Although there isn't much information in Johnsborg, I met with him because of our mutual ancestors. He came to North Creek and we met in the library.

Tyler King inquired about the Wevertown Fire Department. I need to check the files but in the meantime suggested to him that he try the free site: [nyshistoricnewspapers.org](http://nyshistoricnewspapers.org).

Glenn Pearsall asked about a pine grove on Garnet Lake Road. I am looking into this.

**Research/Items received from others:**

Rachelle Kowal – Offered copies of family letters. This has not happened yet.

Lois Kenwell Fairbanks and her husband Mike visited the Johnsborg Historical Society and shared information and photos on the Kenwell's and Donohue's. Copies of the photos will be filed at the town hall.

Glenn Pearsall shared some photos that will be printed and filed as well as saved.

**Other:**

Last year, Andrea Hogan and I met and discussed the condition of the records room and whether the records are treated properly, how to know what should be with the Town Clerk and which should be with the Historian. We also discussed the possibility of applying for a NYS Local Government Records grant. I found information on the NYS Archives website defining what records belong where. I will start with this. We also reached out to the county historian and the Town of Lake George supervisor and the historian. LG town and village received a grant to improve their shared records room.

**Town of Johnsburg Historian  
September-October 2023  
Report to Town Board**

Town Clerk Jean Comstock and I talked and decided to track the temperature and humidity in the room.

In January 2023, I attended a webinar about the LGRMIF grants opportunity. After listening to the requirements, I had second thoughts about applying for this grant in 2023. First, the Town Clerk is the Records Manager, and I would be her support. Second, we are not ready to apply for this. I talked with Jean, and we decided not to apply at this time but instead to try to get the records room better organized. We decided to wait until Jean is done with tax season to start this.

I ordered supplies and started to reorganize the historian files. Ongoing.

**Continuing Research:**

Johnsburg hotels (share with Warren County Planning for the History Mapper).

Johnsburg and the 250<sup>th</sup> anniversary of the American Revolution.

Cemeteries.

**Plans for 2023:**

Respond to all inquiries and requests. Ongoing.

Continue work and research on the cemeteries.

Complete an inventory of the historian's records, books, and files. I have asked the librarian if I could borrow her summer youth helper for 2-6 hours a week as needed.

Continue to monitor The History Mapper Project by Warren County Planning/GIS for updates, additions.

Help the Johnsburg Historical Society, Depot Museum Society, Warren County Historical Society, GEM Radio Theatre, with projects as much as is reasonable.

Update the Historian's bulletin board in the library.

Some of this report is repetitive in order to keep it on the forefront.

***Respectfully submitted November 29, 2023.***

***Deana Wood, Historian***

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND

TOWN OF JOHNSBURG

Page 1 of 7

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2023

NUMBER 018

TOTAL CLAIMS: \$207,962.65

To the Supervisor:

I certify that the vouchers listed on this Abstract were audited by the Town Board on the above date and allowed in the amounts shown. You are hereby authorized to pay to each of the claimants the amount opposite their name.

Date

Town Clerk/Comptroller

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
864	NY State Comptroller's Office October 2023/State Share Fines & Fees Oct 23	A1001	93.00	
870	David Cavanagh December 2023/Dave Cavanagh phone reimb	A1110.4	25.00	
873	Colvin Computer Consulting 8/11/23/.Gov discussion & setup	A1110.4	100.00	
886	Mark Smith 11/27/23/Assessor SCAR	A1355.4	9.73	
886	Mark Smith 11/27/23/Assessor	A1355.4	9.73	
873	Colvin Computer Consulting 11/18/23/Printer issues after modem change	A1410.4	150.00	
876	Miller, Mannix, Schachner & October 23/Town General	A1420.4	312.00	
876	Miller, Mannix, Schachner & October 23/Assessment Matters	A1420.4	1,049.50	
876	Miller, Mannix, Schachner & October 23/PV Article 78	A1420.4	233.50	
871	Joann Morehouse December 23/Joann Morehouse phone reimbursement	A1430.4	25.00	
886	Mark Smith 5/19/23/invoice	A1430.4	8.13	
886	Mark Smith 6/20/23/PCORI Fee	A1430.4	9.24	
886	Mark Smith 6/26/23/A1430.4certified mail	A1430.4	9.24	
886	Mark Smith 7/21/23/Certified mail	A1430.4	9.49	
886	Mark Smith 10/26/23/certifeid mail	A1430.4	9.49	
863	National Grid 12/7/23/41088-24106 monumnet park	A1620.4	32.74	11293 11/29/2023
875	Jim Jones Excavating 8593/Composting toilet install	A1620.4	1,100.00	

# ABSTRACT OF AUDITED VOUCHERS

## GENERAL FUND

**TOWN OF JOHNSBURG**

*Page 2 of 7*

**WARREN COUNTY, NEW YORK**

**DATE OF AUDIT: 12/05/2023**

**NUMBER 018**

**TOTAL CLAIMS: \$207,962.65**

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
880	<b>Jim's Glass Service</b> 4391TR/321/2x22 Window Repair	A1620.4	143.40	
885	<b>Main Care Energy</b> 27475234/HWY Winter Guard	A1620.4	1,567.52	
885	<b>Main Care Energy</b> 27475248/TH Winter Guard	A1620.4	691.30	
885	<b>Main Care Energy</b> 274474987/Court Winter Guard	A1620.4	491.74	
885	<b>Main Care Energy</b> 27475125/SH Winter Guard	A1620.4	271.62	
885	<b>Main Care Energy</b> 27475191/SH Winter Guard	A1620.4	172.08	
886	<b>Mark Smith</b> 7/5/23/reimbursed Charlie for purchase	A1620.4	6.42	
865	<b>Tannery Pond Center</b> 10/1/23-10/31/23/Monthly pmt to TPCC	A1620.41	1,660.00	
865	<b>Tannery Pond Center</b> 11/1/23-11/30/23/Monthly pmt to TPCC	A1620.41	1,660.00	
865	<b>Tannery Pond Center</b> 12/1/23-12/31/23/Monthly pmt to TPCC	A1620.41	1,660.00	
887	<b>NYSLRS</b> 2024 Annual Invoice/30144 ERS 2024 - General	A480	39,718.44	
863	<b>National Grid</b> 12/7/23/51552--94102 street lighting	A5182.4	3,207.35	11293 11/29/2023
878	<b>North Creek Railway Depot Mus.</b> 11/14/23/NC Depot milk car reassigned to mold removal	A6410.4	2,500.00	
884	<b>Peter Olesheski</b> 12/1/23/Lights on prize money - Peter O	A6410.4	1,000.00	
879	<b>Siena Fence Co, Inc.</b> 27821/Playground fence at ski bowl	A7110.4	7,990.00	
882	<b>The Safety Warehouse</b> 439130/First Aid kit	A7110.4	20.03	
882	<b>The Safety Warehouse</b> 439223/Hi Visibilty Winter jackets	A7110.4	224.97	
883	<b>Peter Olesheski</b> 11/29/23/Lights on decorations & candy	A7110.4	57.50	
886	<b>Mark Smith</b> 3/2/23/PZ - mylar to surveyor	A8020.4	6.15	
881	<b>J&amp;D Waste Equipment, Inc</b> 70147/Compactor Repair	A8160.4	1,000.00	
869	<b>CDPHP</b> 233160014029/12/1/23-12/31/23 Retiree	A9060.8	2,032.80	11294 11/29/2023



**ABSTRACT OF AUDITED VOUCHERS**

**GENERAL FUND**

**TOWN OF JOHNSBURG**

*Page 3 of 7*

**WARREN COUNTY, NEW YORK**

**DATE OF AUDIT: 12/05/2023**

**NUMBER 018**

**TOTAL CLAIMS: \$207,962.65**

<b>Voucher #</b>	<b>Claimant/Invoice/Description</b>	<b>Account #</b>	<b>Amount</b>	<b>Check</b>
869	CDPHP 233160028010/12/1/23-12/31/23 Active	A9060.8	11,026.35	11294 11/29/2023

# ABSTRACT OF AUDITED VOUCHERS

## HIGHWAY FUND

TOWN OF JOHNSBURG

Page 4 of 7

WARREN COUNTY, NEW YORK

DATE OF AUDIT: 12/05/2023

NUMBER 018

TOTAL CLAIMS: \$207,962.65

Voucher #	Claimant/Invoice/Description	Account #	Amount	Check
887	<b>NYSLRS</b> 2024 Annual Invoice/30144 ERS 2024 - Highway	DA480	84,561.84	
877	<b>Peckham Materials Corp</b> 1071417/Lane Road CHIPS	DA5112.2	4,710.85	
872	<b>Theisens Tools</b> 10192341648/Snap On Torque Wrench 3/4"	DA5130.2	999.00	
872	<b>Theisens Tools</b> 11162342855/Snap On Circuit tester with case	DA5130.2	235.00	
867	<b>Crane Mountain Mechanical LLC</b> 11/21/23/Troubleshoot Truck 08-3	DA5130.4	1,050.00	
868	<b>ATCO International</b> I0622115/Nu-Tralize	DA5130.4	265.00	
869	<b>CDPHP</b> 233160014029/12/1/23-12/31/23 Retiree	DA9060.8	2,677.70	11294 11/29/2023
869	<b>CDPHP</b> 233160028010/12/1/23-12/31/23 Active	DA9060.8	15,885.94	11294 11/29/2023
866	<b>Robert K Austin</b> 2023/Robert Austin Allotment	DA9089.8	431.50	

**ABSTRACT OF AUDITED VOUCHERS**

**LIBRARY FUND**

**TOWN OF JOHNSBURG**

*Page 5 of 7*

**WARREN COUNTY, NEW YORK**

**DATE OF AUDIT: 12/05/2023**

**NUMBER 018**

**TOTAL CLAIMS: \$207,962.65**

<b>Voucher #</b>	<b>Claimant/Invoice/Description</b>	<b>Account #</b>	<b>Amount</b>	<b>Check</b>
887	<b>NYSLRS</b> 2024 Annual Invoice/30144 ERS 2024 - Library	L480	3,843.72	
869	<b>CDPHP</b> 233160014029/12/1/23-12/31/23 Retiree	L9060.8	338.80	11294 11/29/2023

**ABSTRACT OF AUDITED VOUCHERS**

**WATER DISTRICT**

**TOWN OF JOHNSBURG**

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**WARREN COUNTY, NEW YORK**

**DATE OF AUDIT: 12/05/2023**

**NUMBER 018**

**TOTAL CLAIMS: \$207,962.65**

<b>Voucher #</b>	<b>Claimant/Invoice/Description</b>	<b>Account #</b>	<b>Amount</b>	<b>Check</b>
862	Endyne, Inc. 470814/Water testing	SW8320.4	50.00	
874	Cedarwood Environmental Servic 9:2/2023-1/2024/Contract	SW8320.4	3,015.34	
874	Cedarwood Environmental Servic 9:2/2023-1/2024/Labor	SW8320.4	8,502.50	
869	CDPHP 233160014029/12/1/23-12/31/23 Retiree	SW9060.8	338.80	11294 11/29/2023

**ABSTRACT OF AUDITED VOUCHERS**

**TRUST AND AGENCY**

**TOWN OF JOHNSBURG**

*Page 7 of 7*

**WARREN COUNTY, NEW YORK**

**DATE OF AUDIT: 12/05/2023**

**NUMBER 018**

**TOTAL CLAIMS: \$207,962.65**

<b>Voucher #</b>	<b>Claimant/Invoice/Description</b>	<b>Account #</b>	<b>Amount</b>	<b>Check</b>
68	<b>Warren County Sheriff</b> PR#24 2023/Court Case#334/07 case14000054	TA23	176.96	10000 11/20/2023
70	<b>Aflac New York</b> 310166/November	TA29	342.24	10004 11/29/2023
69	<b>NYS Child Support Processing</b> PR#24/BU80063A2	TA49	244.00	10001 11/20/2023