

**Minutes of the Town of Johnsbury
Regular Meeting
Tannery Pond Community Center,
228 Main Street, North Creek, NY
February 16, 2016**

Minutes of the Regular Meeting of the Town Board of the Town of Johnsbury held on Tuesday February 16, 2016 at 7:00 PM at the Tannery Pond Community Center, 228 Main Street, North Creek, NY.

Supervisor Vanselow called the meeting to order at 7 p.m. and the pledge to the flag was led by Supervisor Vanselow.

PRESENT: Ronald Vanselow-- Supervisor
Arnold Stevens -- Councilman
Eugene Arsenault-- Councilman
Peter Olesheski, Jr-- Councilman
Katharine Nightingale - Councilwoman
Jo A Smith -- Town Clerk

APPROVAL OF MINUTES FOR FEBRUARY 2, 2016

RESOLUTION #40-16

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to accept the minutes of the February 2, 2016 Regular Town Board Meeting as written.

With 5 members voting in favor, the resolution is declared carried. Ayes-5
(Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

CORRESPONDENCE

None

COMMITTEE REPORTS

Ms. Nightingale requested having an executive session regarding the ORDA contract.

OLDBUSINESS:

PLANNING BOARD

Supervisor Vanselow stated that an e-mail from Tim Record was received, requesting to be made an alternate member until his current term expires, which means Mr. Tom Volcheck would be moved to Mr. Record's seat.

RESOLUTION #41-16

Mr. Olesheski presented the following resolution and moved its passage with a second from Ms. Nightingale to approve and accept Mr. Tim Record's request to be moved to the alternate seat and to approve and accept Mr. Tom Volcheck to be placed in Mr. Record's vacant seat for the remainder of Mr. Record's term which will expire on 2/1/2017.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

NEW BUSINESS:

RATIFY AD FOR BID PERTAINING TO HARVEY ROAD

RESOLUTION #42-16

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Arsenault to approve and accept the following notice: NOTICE FOR BIDS - NOTICE IS HEREBY GIVEN, that sealed bids are sought by THE TOWN OF JOHNSBURG, NY For: Harvey Road Abutment Repairs Project Contract Nos. TJ-2016-01O Scope of Work: The project is being undertaken to make repairs to the existing deteriorating bridge abutments on the Harvey Road Bridge. Extensive spalling and surface failures are visually evident throughout the surfaces of both abutments. Further, extensive footing scour (undermining) is also present on both sides. The Town is seeking bids to make concrete repairs to the both abutments and the footings to mitigate future scour and erosion concerns.

Schedule: All work shall be completed between June 15, 2016 and September 30, 2016. Prebid Conference: A pre-bid conference is scheduled for February 17, 2016 at the Town Garage, 88 Ski Bowl Road, North Creek, NY 12853 at 9:30 AM. A project site visit to each site will follow the meeting. Bidders are encouraged to attend. Bid Opening: Bids will be received by the Town Clerk at the Town Hall, 219 Main Street, North Creek, NY 12853, until Friday March 4, 2016 at 10:00 A.M., at which time they will be publicly opened and read aloud. Bidders are responsible for the timely delivery of their Bid proposal to the proper person and location as indicated in this “Invitation To Bid”. Bidders are advised not to rely on the Postal Service or any other mail delivery service for the timely and proper delivery of their bid proposals. Bid Documents: Copies of the Contract Documents may be obtained on or after February 12, 2016 by contacting Jen Connelly at Cedarwood Engineering Services PLLC, 248 Main Street, North Creek, NY 12853, (518-251-5160). The document fee schedule is as follows: Hard Bid Package Copy: 24”x36” drawing set and a fully bound specification/bid package. - \$35.00 Documents returned – to Cedarwood’s North Creek office - within 10 working business days of the bid opening are refundable. All payments are to be made payable to “Cedarwood Engineering Services PLLC”, all costs associated with mailing/shipping are at the bidder’s expense. Addenda, if any, will be issued only to those companies whose name and address are on record with Cedarwood as having obtained the Contract Documents. Attention is called to the fact that not less than the minimum salaries and wages set forth by the Department of Labor must be paid on this project; the Contractor must insure that employees and applicants for employment are not discriminated against because of their race, creed, color, religion, sex or national origin. The Contractor must also be aware that he must comply with all provisions of the State Wage Rates. Bids may be held by the Owner for a period not to exceed forty-five (45) calendar days from the date of the openings of Bids for the purpose of reviewing the Bids and investigation of the qualifications of the Bidders and subsequent approval of the Bids and related documents by the owner. Bid proposals received after the date and time specified in the Invitation shall be considered unresponsive and will be returned to the Bidder unopened. The Owner reserves the right to reject any and all Bids or waive any informalities in the Bidding. It is the policy of the Town of Johnsburg, NY that Minority and Women's Business Enterprises and Small Business Enterprises shall be encouraged to participate in all requests for proposal and/or bids Questions should be directed to Michael O’Reilly of Cedarwood Engineering, phone: (607) 441- 3246. Owner: Town of Johnsburg 219 Main Street North Creek, NY 12853 (518) 251-2113 Contact Person: Daniel Hitchcock Owner's Engineer: Contact Person: Michael O’Reilly, P.E. moreilly@cedarwoodengineering.com Cedarwood Engineering Services PLLC 8-12 Dietz Street, Suite 303 Oneonta, NY 13820 607-

441-3246 607-441-3251 (fax)

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Glens Falls Animal Hospital 2016 Contract - Board Permission to sign

RESOLUTION #43-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve, accept and grant permission for the Supervisor to sign the 2016 Contract with Glens Falls Animal Hospital.

With 4 members voting in favor, the resolution is declared carried. Ayes-4 (Stevens, Arsenault, Nightingale, Vanselow) Abstention - 1 - Olesheski

Youth Program - Hiring

RESOLUTION #44-16

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to approve and accept the Summer Youth Program hires as follows: Philip Goodman - Assistant Director, Anna Goodman, Bus Driver Contracted Rate / Counselor \$11.00; Cheri Hayes, Art's & Craft's Counselor \$12.25; Samantha Locke, Counselor \$10.25; Nichole Calvert, Counselor \$9.75; Emmalee Ellsworth, Student Counselor \$9.25; Jamie Bruce, Student Counselor \$9.00; Ty Berg, Student Counselor \$9.00; Todd Millington, Student Counselor \$9.00; Aternates; Savanna Berg and Annabelle Millington.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Stevens, Arsenault, Olesheski, Nightingale, Vanselow) Nays- 0

Animal Control Officers - January 2016 Report

Supervisor Vanselow noted that the Animal Control Officer, Mr. Mosher's January 2016 report was in the Board's Packet.

RESOLUTION FOR OUT OF SEQUENCE PAYMENTS

Supervisor Vanselow requested a resolution for the months of March, April, May, June, July, August & September to pay bills which need to be paid before the Town Board Meeting which is held on the 3rd Tuesday of the month.

RESOLUTION #45-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to accept and approve out of sequence payments for the Months of March, April, May, June, July, August & September 2016.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Stevens, Nightingale, Olesheski, Vanselow) Nays- 0

Insurance Payment Adjustment

Supervisor Vanselow stated that he, Mr. Arsenault and the Bookkeeper has a meeting and it was discussed to authorize payment to Town employees to help offset the Health Insurance Cost for the year of 2016 in the amount of \$500 for individuals and \$1,000 for couples and or families.

RESOLUTION #46-16

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to accept and authorize payment to Town employees to help offset the Health Insurance Cost for the year of 2016 in the amount of \$500 for individuals and \$1,000 for couples and or families.

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Stevens, Nightingale, Olesheski, Vanselow) Nays- 0

MOTION TO PAY WARRANTS

Supervisor Vanselow asked for a motion to pay the warrants.

RESOLUTION #47-16

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to accept the following certified bills and to pay the following certified bills, which have been reviewed by the board members:

General Fund (Total \$18,725.66) - Claims #16-76 to 16-87; 16-109 to 16-131

Highway Fund (Total \$7,880.08) - Claims #16-88 to 16-103; 16-109; 16-127; 16-132 to 16-137

Library Fund (Total \$1,099.20) - Claims #16-104 to 16-108

Total all warrants \$ 32,236.18

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Stevens, Olesheski, Nightingale, Vanselow) Nays- 0

PRIVILEGE OF THE FLOOR

Mr. Nettle stated that he thought you could only have executive session if it was pertaining to a personal issue.

Mr. Nettle asked where the Sand pit was that Goodman owns that the Town is thinking about buying.

Supervisor Vanselow stated that the Goodman property is at the corner of Park Street and Garnet Lake Road and is about 10 acres.

Mr. Joel Beaudin gave the board an update on the Business Alliance and stated someone from the Alliance will be at the Board meets and invited the Board to their meetings.

EXECUTIVE SESSION

Motion by Mr. Stevens second by Mr. Olesheski at 7:19 pm to enter executive session.

Motion by Mr. Olesheski at 7:56 pm and second by Ms. Nightingale to exit executive session.

Supervisor Vanselow stated no action was taken.

On motion of Mr. Stevens and seconded by Mr. Arsenault the meeting was adjourned at 7:57 p.m.

The next regular Town Board meeting will be held at 7:00 p.m. on Tuesday March 15, 2016 at Scout Hall, Sodom, New York.

Prepared by Jo A Smith, Town Clerk