

Organizational Meeting January 3, 2013

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Minutes of the Town of Johnsborg Organizational Meeting January 3, 2013 Held at the Wevertown Community Center, Wevertown, NY

Minutes of the regular meeting of the Town Board of the Town of Johnsborg held on Thursday January 3, 2013 at 7:00PM at the Wevertown Community Center, Wevertown, NY. Supervisor Vanselow called the meeting to order at 7:04pm and the pledge to the flag was led by Supervisor Vanselow.

Roll call showed the following persons present: Supervisor Ronald Vanselow; Town Councilmen/ Eugene Arsenault, Katharine Nightingale, Peter Olesheski, Jr, Arnold Stevens.; Town Clerk/ William Rawson.

Guests: On attached list

Supervisor Vanselow announced that the oath of office for the newly re-elected Councilperson Katharine Nightingale would be administered at this time; the Town Clerk administered the oath of office.

RESOLUTION NO. 1

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Arsenault to accept the minutes of the December 18, 2012 regular Town Board Meeting as written. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

CORRESPONDENCE:

1. A letter from the Association of Towns regarding the training and annual meeting of the Association of Towns to be held on February 17-20, 2013 in New York City, NY and including the annual dues notice of \$1100.00 for the Town.
2. A letter from NYS Secretary of State Cesar Perales notifying local governments of competitive grants through the Local Government Efficiency Program.
3. A letter for Town of Johnsborg Town Clerk William Rawson informing the Town Board that he was appointing Jo Ann Smith as his Deputy Town Clerk.
4. A letter from Town of Johnsborg Superintendent of Highways Daniel Hitchcock informing the Town Board that he was appointing Donald Moore as his Deputy Superintendent of Highways
5. An Agreement to Expend Highway Funds from Town of Johnsborg Superintendent of Highways Daniel Hitchcock to the Town Board regarding resurfacing of River Road on the Riparius end of the road, the replacement of a culvert on the Back to Sodom Road and general repairs on the 94 miles of Town roads.
6. A letter from Mr. William Mosher expressing interest in being reappointed to the position of Animal Control Officer for the Town of Johnsborg.

Supervisor Vanselow said that he has spoken with Superintendent of Highways Daniel Hitchcock about the question of using chip seal. The issue with using chip seal is that if heavy log trucks or excavating equipment use the road they can tear up the surface very

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easily. Supervisor Vanselow said that the Highway Committee will be involved in discussions with Highway Supt. Hitchcock and the Town Board on the question of using chip seal surface in an attempt to keep up the approximately thirty miles of paved roads in the Town or would it be better to reduce the number of miles of paved road and use asphalt hard surface. Supervisor Vanselow suggested the possibility of posting a weight limit on the roads with the chip seal surface to help extend the life of that product as an option for discussion.

Supervisor Vanselow explained that this is the organizational meeting for the year of 2012 and that there were several annual resolutions and appointments which would be done at this time.

Supervisor Vanselow made the following appointments for 2012:

- | | |
|---------------------------------------|------------------|
| 1. Budget Officer: | Ronald Vanselow |
| 2. 1 st Deputy Supervisor: | Eugene Arsenault |
| 3. 2 nd Deputy Supervisor: | Arnold Stevens |
| 4. Secretary to the Supervisor: | Cherie Ferguson |
| 5. Town Historian: | Jo Ann Smith |
| 6. Petty Cash Officer | Ronald Vanselow |

Supervisor Vanselow said that the Comptroller's Office said that a second Deputy Supervisor should be in place. Supervisor Vanselow said that as the bookkeeper is not in the Town Hall on a daily basis that he has decided to shoulder that burden himself.

Supervisor Vanselow suggested that the Town Board reappoint Danae Tucker as Zoning Enforcement Officer.

RESOLUTION NO. 2

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale that the Town of Johnsbury Zoning Enforcement Officer will be Danae Tucker for the year of 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow suggested that the Town Board reappoint William Mosher as Animal Control Officer.

RESOLUTION NO. 3

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski that the Town of Johnsbury Animal Control Officer will be William Mosher for the year of 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow suggested that the Town Board reappoint J. Anthony Jordan as the Town Attorney with the option to ask another attorney for answers to specific questions. Mr. Olesheski asked if Attorney Jordan had been as available as Supervisor Vanselow would have liked as a result of his other duties. Supervisor Vanselow said that he has spoken with other supervisors and that attorneys are not always as available as one

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would like them to be and he added that Attorney Jordan had a great deal of institutional knowledge. Supervisor Vanselow asked Town Clerk Rawson about working with Attorney Jordan; Town Clerk Rawson said that Attorney Jordan had been more accessible this year than in previous years.

RESOLUTION NO. 4

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Olesheski that the Town of Johnsburg Attorney for the Town of Johnsburg will be J. Anthony Jordan for the year of 2013; with the option to ask another attorney for quick answers to specific legal questions. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow informed the Town Board that the Planning Board wished to have the Town Board to reappoint Attorney Mark Schachner of Miller, Mannix, Schachner & Hafner as their attorney. Supervisor Vanselow noted that there have been some financial issues with that firm. Supervisor Vanselow said that he blamed this more on the Planning Board itself; he added that he had spoken with some members who were not as aware of the issue as others have been. Mr. Arsenault asked Supervisor Vanselow if he believed that the financial point had been heard by the Planning Board members. Supervisor Vanselow said that he believed that it had been heard by the remaining members of the Planning Board and added that Chairman Osterhout was leaving when her term expires at the end of the month. Mr. Olesheski asked if there were any recommendations for a chairman to replace Mrs. Osterhout; Supervisor Vanselow said that there was not yet a candidate who stands out. Supervisor Vanselow said that Mr. Tim Record a long time member of the Planning Board has said that he does not wish to be chairman.

RESOLUTION NO. 5

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale that the Attorney for the Town of Johnsburg Planning Board will be Mark Schachner of Miller, Mannix, Schachner & Hafner for the year of 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow explained that the Town Clerk may appoint the 1st Deputy Town Clerk; Town Clerk William Rawson notified the Town Board in writing that he appoints Jo Ann Smith as 1st Deputy Town Clerk through December 31, 2013.

Supervisor Vanselow noted that Superintendent of Highways Daniel Hitchcock has notified the Town Board by letter of appointing Donald Moore as Town of Johnsburg Deputy Superintendent of Highways for 2013.

RESOLUTION NO. 6

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to designate the following handicapped accessible polling place in the Town of Johnsburg for the year of 2013:

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District # 1: Wevertown Community Center, Wevertown, NY

District # 2: Wevertown Community Center, Wevertown, NY

District # 3: Wevertown Community Center, Wevertown, NY

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

RESOLUTION NO. 7

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to designate the North Creek News-Enterprise as the official newspaper for the Town of Johnsbury for the year of 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

RESOLUTION NO. 8

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to designate the following banks as official depositories for the Town of Johnsbury for the year of 2013:

Community Bank, N.A., North Creek, NY

T.D. Bank North, Warrensburg, NY

Glens Falls National Bank, Warrensburg, NY

With 4 members voting in favor, the resolution is declared carried. Ayes-4 (Nightingale, Olesheski, Stevens, Vanselow) Nays - 0 - 0 Abstained -1 (Arsenault)

Supervisor Vanselow asked if the Town Board had any thoughts on designating a delegate and alternate to attend the NYS Association of Towns meeting in New York City in February. Ms. Nightingale asked why no one had gone for a number of years. Supervisor Vanselow said that it was expensive and in New York City. Supervisor Vanselow added that the main use of the Association of Towns was their attorney staff. Supervisor Vanselow asked if anyone was interested in being designated as the Town delegate. Ms. Nightingale asked if it meant that one had to go. Supervisor Vanselow said that Ms. Nightingale could be appointed as delegate. Mr. Olesheski said that he wondered if there would be a benefit to Superintendent of Highways Daniel Hitchcock going to the training session. Supervisor Vanselow suggested appointing Ms. Nightingale as delegate and Superintendent of Highways Daniel Hitchcock as alternate.

RESOLUTION NO. 9

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to appoint Ms. Nightingale as delegate and Superintendent of Highways Daniel Hitchcock as alternate to the NYS Association of Towns for 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

RESOLUTION NO. 10

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Olesheski to adopt the salaries of elected and appointed officials as per the final adopted budget for 2013. With 5 members voting in favor, the resolution is declared

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carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow suggested keeping the rate of reimbursement for mileage at the same level as in 2012 of \$.50 per mile.

RESOLUTION NO. 11

Ms. Nightingale presented the following resolution and moved its passage with a second from Mr. Olesheski to set the compensation for mileage for Town Business at 50 cents per mile for the year of 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

RESOLUTION NO. 12

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale that the Town Board adopts the following six items:

1. Authorization of the payment of the Town Officers Bond for the year of 2013.
2. Authorize the payment in advance of audit of claim for Public Utility Services and Postage for the year of 2013.
3. Authorize the Supervisor to extend the unexpended balances in their respective accounts for the purpose of encumbering monies during the year of 2013.
4. Authorize Town Officers to purchase necessary supplies to carry on official duties, in amounts not to exceed the budget during the year of 2013.
5. Authorize the Supervisor to pay the annual dues of the N.Y.S. Association of Towns and the Adirondack Association of Towns and Villages, when due during the year of 2013.
6. Authorize the Town Clerk to publish, in two issues, a summary of the 2012 Annual Report of the Supervisor of the Town of Johnsburg

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

RESOLUTION NO. 13

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to authorize the placing of Town monies in interest bearing accounts when this can be done without interfering with the operation of Town government. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow presented a schedule of proposed Town Board meeting dates and sites with the sites of the September 17 and October 15 meetings as yet undetermined and the sites will be announced in legal notices prior to those meetings. Supervisor Vanselow is hoping to have these meetings at one of the firehouses in Town for those meetings.

RESOLUTION NO. 14

Mr. Stevens presented the following resolution and moved its passage with a second from Ms. Nightingale to schedule as follows two regular Town Board meetings per month in 2013 with the proviso that the site and time be included in the tentative agenda:

TOWN OF JOHNSBURG

2013 TOWN BOARD MEETINGS

(first and third Tuesday of the month at 7 p.m. unless noted)

January 3 – ****THURSDAY**** Wevertown Community Center

January 15 – Scout Hall

February 5 – Wevertown Community Center

February 19 – Scout Hall

March 5 – Wevertown Community Center

March 19 – Scout Hall

April 2 – Wevertown Community Center

April 16 – Tannery Pond Community Center

May 7 – Wevertown Community Center

May 21 – Tannery Pond Community Center

June 4 – Wevertown Community Center

June 18 – Tannery Pond Community Center

July 2 – Wevertown Community Center

July 16 – Tannery Pond Community Center

August 6 – Wevertown Community Center

August 20 – Tannery Pond Community Center

September 3 - Wevertown Community Center

September 17 – TBA

October 1 – Wevertown Community Center

October 15 – TBA

November 7 – ****THURSDAY**** Wevertown Community Center

November 19 – Tannery Pond Community Center

December 3 – Wevertown Community Center

December 17 – Tannery Pond Community Center

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*LOCATIONS: Wevertown Community Center, 2370 State Route 28, Wevertown * Tannery Pond Community Center, 228 Main Street, North Creek * Scout Hall, 4 Peaceful Valley Road, North Creek*

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow said that he had revised the committee assignments for 2013.

RESOLUTION NO. 15

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to adopt the following Town Board Standing Committees for 2012:

**2013 STANDING COMMITTEE
JOHNSBURG TOWN BOARD**

<u>COMMITTEE</u>	<u>MEMBERS</u>
Highway	Katharine Nightingale Peter Olesheski, Jr.
Solid Waste Management	Eugene Arsenault Peter Olesheski, Jr.
Fire	Board
Planning & Zoning	Eugene Arsenault Peter Olesheski, Jr.
Buildings, Parks & Recreation	Arnold Stevens Katharine Nightingale
Cemeteries	Arnold Stevens Eugene Arsenault
Cable TV	Eugene Arsenault Arnold Stevens
Personnel	Katharine Nightingale Arnold Stevens

With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

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Supervisor Vanselow noted that as the organizational portion of the meeting was complete that the Town Board would deal with the correspondence at this time.

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

Supervisor Vanselow requested that the Town Board authorize the use of a copy of the Supervisor's Annual Report to the Comptroller in lieu of accounting as had been done in previous years.

RESOLUTION NO. 16

Mr. Arsenault presented the following resolution and moved its passage with a second from Ms. Nightingale to authorize the use of a copy of the Supervisor's Annual Report to the New York State Comptroller in lieu of accounting for the year of 2013. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

Supervisor Vanselow noted that the monthly report of the Animal Control Officer William Mosher for the month of December 2012 was in the Town Board members' packets.

RESOLUTION NO. 17

Mr. Olesheski presented the following resolution and moved its passage with a second from Mr. Arsenault that the following certified bills which have been reviewed by the board members be paid: General Fund (Total \$21,185.20) - Claims #2013-1 through #2013-3 and #2013-5 through #2013-12 and #2013-20 through #2013-24 and #2013-28 through #2013-31; Highway Fund (Total \$14,409.35)- Claims #2013-4 and #2013-13 through #2013-19 and #2013-23 and #2013-24; North Creek Water Dist.(Total \$466.50)- Claim #2013-23; Library Fund (Total \$812.85) - Claim #2013-24; Capital Projects Funds (Total \$140.00) Claim #2013-3; Johnsbury Fire Protection District (Total \$280.00) Claim #2013-7; Trust and Agency (Total \$3101.61) Claims #2013-23 through #2013-27; Total all warrants \$40,395.51. With 5 members voting in favor, the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays – 0

PRIVILEGE OF THE FLOOR

Secretary Cherie Ferguson reminded the Town Board that the annual contract with the Glens Falls Animal Hospital for handling stray animals has been received; she added that the Town Board had been emailed the contract. Supervisor Vanselow asked that the Town Board authorize him to execute the contract with Glens Falls Animal Hospital.

RESOLUTION NO. 18

Mr. Olesheski presented the following resolution and moved its passage with a second from Mr. Arsenault to authorize the Town Supervisor to execute the contract with the Glens Falls Animal Hospital and Dr. John O'Connor for the holding and disposition of seized dogs for the year of 2013 as presented. With 5 members voting in favor, the

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resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays – 0

A motion to adjourn the meeting was presented by Ms. Nightingale with a second from Mr. Arsenault at 7:29pm. With 5 members voting in favor the resolution is declared carried. Ayes-5 (Arsenault, Nightingale, Olesheski, Stevens, Vanselow) Nays - 0

The next regular Town Board meeting will be held at 7:00pm on January 15, 2013 at the Sodom Scout Hall, North Creek, NY.

Prepared by William Rawson, Town Clerk