

**Town of Johnsburg
Regular Meeting of the Town Board
Zoom Meeting
June 15, 2021 7:00 PM**

<https://us02web.zoom.us/j/2172603617>

Meeting ID: 217 260 3617

888 788 0099 US Toll-free

877 853 5247 US Toll-free

PRESENT: Andrea Hogan – Supervisor
Eugene Arsenault – Councilman
Arnold Stevens – Councilman
Justin Gonyo – Councilman
Kate Lorah - Town Clerk
ABSENT: Laurie Arnheiter – Councilwoman

Supervisor Hogan called the Meeting to order at 7:00.

Approval of Minutes May 18, 2021 meeting

RESOLUTION #109-21

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve the minutes from the May 18, 2021 meeting. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

Correspondence:

None

New Business:

- Recognition of Doris Patton, past Historian

RESOLUTION #110-21

Ms. Hogan presented the following resolution and moved its passage with a second from Mr. Arsenault, who read the following:

***IN MEMORIAM
DORIS PATTON***

WHEREAS, recognizing Doris Patton, departed this life on December 7, 2020,
and

WHEREAS, for 20 years had served as Town Historian, continually fulfilling her duties with enthusiasm and distinction; and

WHEREAS, had served the community of Johnsbury with commitment to quality service; and

NOW, THEREFORE, at a regular meeting of the Town Board of the Town of Johnsbury, it is

RESOLVED, that the members of the Town Board hereby express their appreciation for the many years of service, beyond the call of duty, rendered by the late Doris Patton to the entire community, and hereby express their regret for the loss to the Town, to the community and to her family, and it is

FURTHER RESOLVED, that a copy of this resolution as inscribed in the minutes of this meeting be submitted to her family in suitable form executed by the Supervisor of the Town of Johnsbury.

With 4 members voting in favor the resolution is declared carried. Ayes – 4
(Hogan, Arsenault, Stevens, Gonyo) Nays – 0

- Safe Employee of the Month

Dan Prouty has been named Safe Employee of the Quarter in recognition of taking the safety of himself and others into consideration at all times.

- Safety Officer

Fred Comstock has been the Safety Officer, but Ernie Dunkley has expressed an interest in the position. Ernie has a background which includes training in safety matters and has been named the new Safety Officer.

- **Employee raises/Highway contract**

Discussions with the Highway Department employees led to the agreement that they will receive a two percent raise, retroactive to January 1, 2021. Ms. Hogan suggests the same increase for all other non-elected employees, as such a raise was delayed by COVID-related budgetary questions.

RESOLUTION #111-21

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve a two percent raise, retroactive to January 1, 2021 for Highway employees and all other non-elected employees. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

- **Cell phone reimbursements**

Ms. Hogan is suggesting that employees who use “burner” cell phones for work, instead may use their personal phones and be reimbursed \$25 per month.

RESOLUTION #112-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve reimbursing employees who use their personal phones for work \$25 per month. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

- **Landlord authorization**

Adirondack Pub & Brewery is asking permission to sell alcohol at the Ski Bowl celebration on July 3rd.

Mr. Stevens strongly disagrees and states that no alcoholic beverages should be sold on any Town property.

RESOLUTION #113-21

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve Landlord authorization for Adirondack Pub & Brewery to sell alcohol at the Ski Bowl celebration on July 3rd. With 3 members voting in favor the resolution is declared carried. Ayes – 3 (Hogan, Arsenault, Gonyo) Nays – 1 (Stevens)

Bob Nettle noted that he agrees with Mr. Stevens.

Old Business:

- **Door repairs**

Two quotes have been received for replacement doors. A third quote is needed, but the work should begin before the next Board meeting, so the Board passed the following resolution:

RESOLUTION #114-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve the expense of door repairs not to exceed \$35,000. A third quote is being sought. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

- **Final Order – NC Fire District**

The 30-day waiting period for the public to reply to the expansion of the North Creek Fire District has passed, so the Final Order can now be recorded.

RESOLUTION #115-21

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to accept the Final Order as follows:

**FINAL ORDER
APPROVING ALTERATION OF BOUNDARY OF
JOHNSBURG FIRE PROTECTION DISTRICT AND
EXTENSION OF NORTH CREEK FIRE DISTRICT.**

WHEREAS, after a public hearing, by an Amended and Restated Resolution adopted by the Johnsbury Town Board on April 6, 2021, the Town Board altered the bounds of the Johnsbury Fire Protection District (“FPD”) to not include a portion of the FPD which has historically been provided fire protection service by the North Creek Fire District as shown on a map on file with the Town Clerk (the “Extension Area”), and extended the bounds of the North Creek Fire District (the “Fire District”) to include the Extension Area; and

WHEREAS, such Resolution was subject to permissive referendum and after due publication, no petition was filed with the Town Clerk within the thirty (30) day permissive referendum period; and

NOW, THEREFORE, IT IS HEREBY

ORDERED, that the FPD boundary alteration and the Fire District Extension is hereby confirmed and approved; and it is further

ORDERED, that the Fire District shall be extended to include the Extension Area as detailed in the Town Board’s Resolution and as shown on the map filed with the Town Clerk at the same time as the FPD boundary is altered to exclude the Extension Area effective 11:59 p.m., June 30, 2021; and it is further

ORDERED, that the Town Clerk is hereby authorized and directed to cause a certified copy of this Order to be duly recorded in the office of the Clerk of Warren

County and, within ten (10) days after its adoption, cause a certified copy of this Order to be filed with the State Department of Audit and Control at Albany, New York, all pursuant to Town Law Sections 172-c and 173(1).

Dated:

Kathleen Lorah
Johnsburg Town Clerk

With 4 members voting in favor the resolution is declared carried. Ayes – 4
(Hogan, Arsenault, Stevens, Gonyo)
Nays – 0

- **Riverfront Park** – grant application, update to plan, resolution request to commit value of donated property as match to grant

Plan for Riverfront Park was to put in bathrooms and do some landscaping There is now an opportunity to apply for a grant through the Local Waterfront Revitalization Program for planning for these improvements. Warren County will submit and administer the grant. What is needed is a resolution authorizing Warren County to submit and administer the grant with the Town committing the value of the parcel (once the County donates it to the Town) as match for the grant. The grant is \$250,000.

RESOLUTION #116-21

Mr. Gonyo presented the following resolution and moved its passage with a second from Mr. Arsenault to authorize Warren County to submit and administer the grant for improvements at Riverfront Park through the Local Waterfront Revitalization Program with the Town committing the value of the parcel (once the County donates it to the Town) as match for the grant. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo)
Nays – 0

To get ready for the grant application, the Town had LA Group refresh the drawings for the plans and ideas for improvements.

RESOLUTION #117-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Gonyo to ratify the expense of \$350 to LA Group for updates to the drawings, with the understanding that the Town will seek reimbursement for this from the Streetscape Program. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo)

Nays – 0

- **Streetscape**

The Streetscape program has a balance of \$42,000. There was discussion about spending priorities including wiring of streetlights, a new stage, curbing and sidewalks, and building the monitor building.

Ms. Hogan will talk with Wayne LaMothe about priorities being streetlight wiring, stage and monitor building.

- **Sand Mine Reclamation**

Kelly Nettle is asking the Board to consider a proposal to hire someone to prepare a grant to the Office of Parks, Recreation and Historic Preservation for \$75,000 through the CFA process to do the planning to update the Vision 2020 for the park. It would include planning for mine restoration and reclamation. The Town match is 25%. The Town would front \$4000 for Tracy Clothier of LA Group to prepare the grant.

RESOLUTION #118-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Gonyo to approve paying \$4000 for Tracy Clothier of LA Group to prepare the grant to the Office of Parks, Recreation and Historic Preservation for \$75,000 through the CFA process to do the planning to update the Vision 2020 for

Ski Bowl park. It would include planning for mine restoration and reclamation and the Town match is 25%. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo)
Nays – 0

Ms. Nessel is also working on the Connector Trail connecting the Ski Bowl with the Raymond Brook Trail. The Town match for the grant she will submit requires a 20% match from the Town (\$8000) and it is due the end of July.

RESOLUTION #119-21

Mr. Gonyo presented the following resolution and moved its passage with a second from Mr. Arsenault to approve dedicating \$8000 in matching funds for a grant Ms. Nessel will write for planning of the Connector Trail connecting the Ski Bowl with the Raymond Brook Trail. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

- **Sewer** –review Map, Plan and Report

The Map, Plan and Report has been received and will go to the Sewer Committee for review. The end-user amounts range from \$615 to \$1000 depending on grants received. The next step in the process is filing with the Town Clerk. This does not commit the Town to anything. The filing is making the statement that the Town is committed to creating a sewer district, which could be beneficial in future fund seeking.

RESOLUTION #120-21

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Gonyo to approve filing with the Town Clerk the Map, Plan and Report received for the creation of a Sewer District. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

- **Ski Bowl/EDA Grant**

At the May 18th meeting the Board passed Resolution #102-21, committing \$64,000 in matching funds for an EDA grant for Ski Bowl Park for drainage mitigation. Since then, the EDA has asked for an increase in the match to \$71,000. This can be spread over two budget years.

RESOLUTION #121-21

Mr. Arsenault presented the following resolution and moved its passage with a second from Mr. Stevens to approve the increase in matching funds for an EDA grant for Ski Bowl Park for drainage mitigation from \$64,000 to \$71,000, to be spread over two years. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

Mr. Arsenault would like to know if ORDA would help with the expense and Mr. Stevens asked if some of the funding could come from the Highway budget. Ms. Hogan will look into both questions.

- Supervisor’s report – update on housing, broadband, Senior Center

Ms. Hogan is pursuing broadband improvements and a plan to create affordable housing.

She also is attempting to get a third quote for Senior Center carpeting – two have been received but a third is necessary. In order to move the project forward in a timely manner, she is asking the Board for a resolution “not to exceed”, for when the third quote is received.

RESOLUTION #122-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Gonyo to approve expenditure for Senior Center carpeting not to exceed \$15,000. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

Committee Reports:

- Buildings – Mr. Arsenault met again with members of the Tannery Pond Board and said they are developing both a business plan and a five-yesr budget. They spoke about interaction with the Town Board and he feels the planning process is well under way.

ZEO, Animal Control and Assessor reports

In Board packets.

Supervisor’s Monthly Report

Ms. Hogan noted that she is beginning the budget process for 2022.

RESOLUTION #123-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve the Supervisor’s monthly report. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo) Nays – 0

Approval of Warrants

General Fund (Total \$53,118.78)
Highway Fund (Total \$32,323.36)
Library Fund (Total \$2393.56)
Fire Protection District (Total \$50,000.00)
Water District (\$31,114.10)
Trust and Agency (\$550.37)
Total all warrants \$169,500.17

RESOLUTION #124-21

Mr. Stevens presented the following resolution and moved its passage with a second from Mr. Arsenault to approve the warrants. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo)

Privilege of the Floor

Kelly Nettle asked for a copy of the report from Warren County Soil and Water on Ski Bowl drainage.

Motion to adjourn

RESOLUTION #125-21

Mr. Gonyo presented the following resolution and moved its passage with a second from Mr. Arsenault to adjourn. With 4 members voting in favor the resolution is declared carried. Ayes – 4 (Hogan, Arsenault, Stevens, Gonyo)

Next meeting Tuesday, July 20, 2021 7 pm
Online Zoom Meeting

Prepared by:

Kathleen C. Lorah